



Erasmus+ Programme

Bilateral Inter-Institutional Agreement

Key Action 1 Learning Mobility for Higher Education Students and Staff

among EU Member States and third countries associated to the Programme

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The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the [Erasmus Charter for Higher Education](#) in all aspects related to the organisation and management of the mobility, including [automatic recognition](#) of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the [European Credit Transfer and Accumulation System](#). The institutions agree on exchanging their mobility related data in line with the technical standards of the [European Student Card Initiative](#).

Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#). The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

¹ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.



Validity period of the agreement

Timeframe	Academic Year*	Call Year*
Start of validity	[2023/2024]	
End of validity	[2027/2028]	

* One of the two options should be selected.

A. Information about the higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Websites (General/Faculties/ Course catalogue)
Università degli Studi di CATANIA	I CATANIA01	<p>Agreement signer IRRERA DANIELA</p> <hr/> <p>International Agreement office SCHILLACI Giovanna giovanna.schillaci@unict.it</p> <hr/> <p>Departmental coordinator BIONDI Antonio Giuseppe Coordinator at the School of Dentistry ISOLA GAETANO gaetano.isola@unict.it</p>	<p>https://www.unict.it</p> <p>https://www.chirmed.unict.it/corsi/lm-46</p>
Universidad Complutense de Madrid	E MADRID03	<p>Dr. Nieves Sánchez Bilateral Agreements Oficina Erasmus Edificio de Estudiantes Avda. Complutense, s/n Ciudad Universitaria 28040 Madrid España rrinter@ucm.es</p> <p>Departmental Coordinator: Prof. Elena Figuero Facultad de Odontología</p>	<p>http://www.ucm.es</p>

B. Mobility numbers³ per academic year

Study

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>)



FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Study cycle [short cycle, 1 st , 2 nd or 3 rd] (optional)*	Number of student mobility periods			
					Student Mobility for Studies [total number of students]	Student mobility for Studies [total number of months]	Student Mobility for Traineeships (optional)* [total number of students]	Student Mobility for Traineeships (optional)* [total number of months]
I CATANIA01	E MADRID03	0911	Dental studies	1st	2	12	---	---
E MADRID03	I CATANIA01	0911	Dental studies	1st	2	12	---	---
I CATANIA01	E MADRID03	0911	Dental studies	3 RD	---	---	2	12
E MADRID03	I CATANIA01	0911	Dental studies	3 RD	---	---	2	12

Teaching

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Number of staff mobility periods			
				Staff Mobility for Teaching [total number of staff]	Staff Mobility for Teaching [total number of days]	Staff Mobility for Training (optional)* [total number of staff]	Staff Mobility for Training (optional)* [total number of days]
I CATANIA01	E MADRID03	0911	Dental studies	2	14	2	14
E MADRID03	I CATANIA01	0911	Dental studies	2	14	2	14



C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁴	
			Student Mobility for Studies	Staff Mobility for Teaching
I CATANIA01	Italian	English	B1 - Intermediate	B1 - Intermediate
E MADRID03	Spanish		<i>B1</i> <i>C1 for Master</i>	English B2

D. Calendar

Nominations of incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
I CATANIA01	01/06	01/11
E MADRID03	https://www.ucm.es/plazos-deadlines-erasmus	

Applications from incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
I CATANIA01	30/06	30/11
E MADRID03	https://www.ucm.es/plazos-deadlines-erasmus	

Application procedure for incoming students

⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>



Receiving institution [Erasmus code]	Contact details (email, phone)	Website for information
I CATANIA01	Sebastiano Finocchiaro Email: sfino@unict.it Phone: +39095/7307049	https://www.unict.it/en/international/international-mobility
E MADRID03	https://www.ucm.es/file/apply-as-erasmus-student-to-ucm-eu-countries-	



E. Additional requirements

Receiving institution [Erasmus code]	Requirement	Details	Website for information (if applicable)
I CATANIA01			
MADRID03		<ul style="list-style-type: none">• <i>The number of students you will send to E MADRID03 may by no means exceed the number of students mentioned in this agreement. More specifically, we do not accept the mechanism by which shorter periods of stay allow for the sending of more students, i.e. on an exchange of 1 student for 10 months, you may not freely send 2 students for 5 months, not even if their stay covers different semesters. Please take this into consideration when organising your students selection.</i>• <i>Complutense University has facilities for students with a learning or physical disability. Disabled students can rely on the support service "Office for the Integration of Persons with Disabilities", which offers material, technical, and social aid. https://www.ucm.es/oipd or https://www.ucm.es//office-for-the-integration-of-persons-with-disabilities-</i>• <i>Staff Mobility for Training and for Teaching: Complutense University welcomes applications from foreign Staff for a training/teaching period, however it is at the discretion of the department concerned whether or not to accept a staff visitor. Applications must be sent to rrinter@ucm.es at least two months prior to the desired training/teaching period. The training/teaching period cannot be scheduled during Summer (i.e. July-August) in the Academic year.</i>• <i>Undergraduate Students shall be on their 5th year. The 5th year of curricula consist of the integration of clinical competencies already acquired in the 4th year. Therefore, the students we accept as incoming students should have completed all preclinical and clinical competencies.</i>• <i>Each incoming Erasmus student will have a Spanish peer to form a couple for attending the patient properly in Spanish</i>• <i>Incoming ERASMUS students are required to attend all clinical sessions, seminars and teaching lectures of each subject showing an active participation</i>• <i>Master level students (2nd cycle) must in general have passed 240 ECTS credits. However, some Master students having passed only 180 ECTS may be accepted in Master level courses if their background is solid and approved by the master's coordinator. Students will provide the following documents to the International Relations office of corresponding Faculty/School: CV, transcript of records and motivation letter. The learning agreement of the student must be approved by the master's coordinator.</i>• <i>Admission to a specific course is subject to the exchange student being satisfactorily qualified for the chosen area of study and/or course level, and availability</i>• <i>PhD students need to send a master certificate to the International Relations office of corresponding Faculty/School. . PhD students will only receive ECTS credits if they complete courses at the host institution. Therefore, they will not receive any ECTS credits from the host institution for PhD-related research they undertake. The home institution is responsible for accrediting PhD students with ECTS credits for research completed at the host institution.</i>• <i>It is not possible for student to hand-in their final MA/PhD Thesis at the host institution. Final theses need to be graded by the home institution.</i>• <i>Full time credit load at UCM: Students will be awarded ECTS credits when they have passed the assessments corresponding to the courses to which ECTS credits are allocated.</i><ul style="list-style-type: none">• <i>1 full academic year= 60 credits</i>• <i>1 semester= 30 credits</i>• <i>1 term/ trimester= 15 credits</i>	



The receiving institution will send its decision within [5] weeks, **and no later than 5 weeks.**

Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Receiving institution [Erasmus code]	Available infrastructure adjusted for people with:	Description of infrastructure	Contact details (email, phone)	Website for information
I CATANIA 01	- Reduced mobility - Hearing impairments - Visual impairments	Disability Advisory Centre (Cinap)	Phone: +390957307185/ 188 / 191 Email: cs.cinap@unict.it	http://www.cinap.unict.it/
E MADRID03	<i>Complutense University has facilities for students with a learning or physical disability. Disabled students can rely on the support service "Office for the Integration of Persons with Disabilities", which offers material, technical, and social aid. https://www.ucm.es/ojpd</i>			

F. Information

1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I CATANIA01	Sebastiano Finocchiaro Email: sfino@unict.it Phone: +39095/7307049	https://www.unict.it/it/internazionale/services-and-facilities
E MADRID03		http://www.ucm.es/housing

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.



Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I CATANIA01	Sebastiano Finocchiaro Email: sfino@unict.it Phone: +39095/7307049	https://www.unict.it/internazionale/non-ue-students-support-service-cultural-mediator
E MADRID03	rrinter@ucm.es	<i>Nationals of non-EU/EEA countries (so-called "third country nationals") need an entry visa or residence permit for entry into and residence in Spain. The type of permit depends on the length and purpose of the stay.</i> <i>For details please visit:</i> https://www.ucm.es/entrada-y-residencia-en-espana-como-estudiante https://www.ucm.es/english/visa

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I CATANIA01	Sebastiano Finocchiaro Email: sfino@unict.it Phone: +39095/7307049	https://www.unict.it/internazionale/non-ue-students-support-service-cultural-mediator
E MADRID03	Health insurance is obliged. EU-inhabitants: European Health Insurance Card (= blue card) Non-EU: a copy of your application for	http://europa.eu/youreurope/citizens/health/index_en.htm https://www.ucm.es/english/madrid-healthcare-system-1



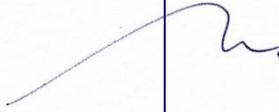
	<p>health insurance in Spain</p> <p>Traineeships: A civil liability insurance is mandatory</p> <p>Certificado de delitos de naturaleza sexual</p>	
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4. Additional information

Receiving institution [Erasmus code]	Information on recognition process / other useful information:	Contact details (email, phone)	Website for information
I CATANIA01		Sebastiano Finocchiaro Email: sfino@unict.it Phone: +39095/7307049 ----- International Agreement office SCHILLACI Giovanna giovanna.schillaci@unict.it	https://www.unict.it/sites/default/files/files/ECTS%20GRADE%20SYSTEM(1).pdf
E MADRID03	Grading System Practical Information University Life Welcome to Madrid FAQS	erasmus1@ucm.es +34 91 394 69 6923	http://www.ucm.es/sistema-de-evaluacion https://www.ucm.es/english/practical-information https://www.ucm.es/english/university-life https://www.ucm.es/english/the-city-of-madrid https://www.ucm.es/english/frequently-asked-questions



G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁵
I CATANIA01	Agreement signer IRRERA DANIELA		DANIELA IRRERA Universita di Catania 25.05.2023 18:15:37
E MADRID03	Prof. Dámaso López Vicerrector de Relaciones Internacionales TEL:+34 91 394 6957 FAX:+34 91 394 6956	25/05/23	  

⁵ Scanned signatures are accepted