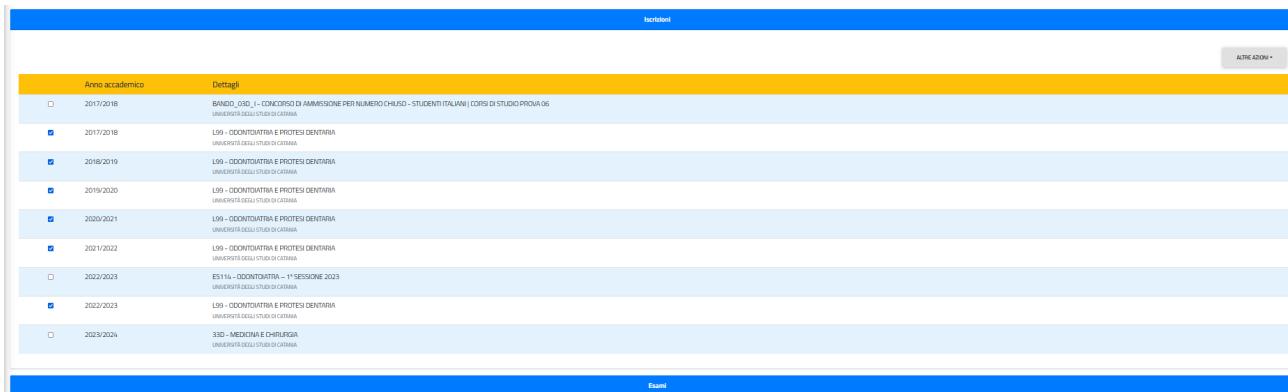Dear Student,

The application for the recognition of a previous academic record is initiated through the student portal. To successfully complete this process, please follow the specified steps in a sequential manner:
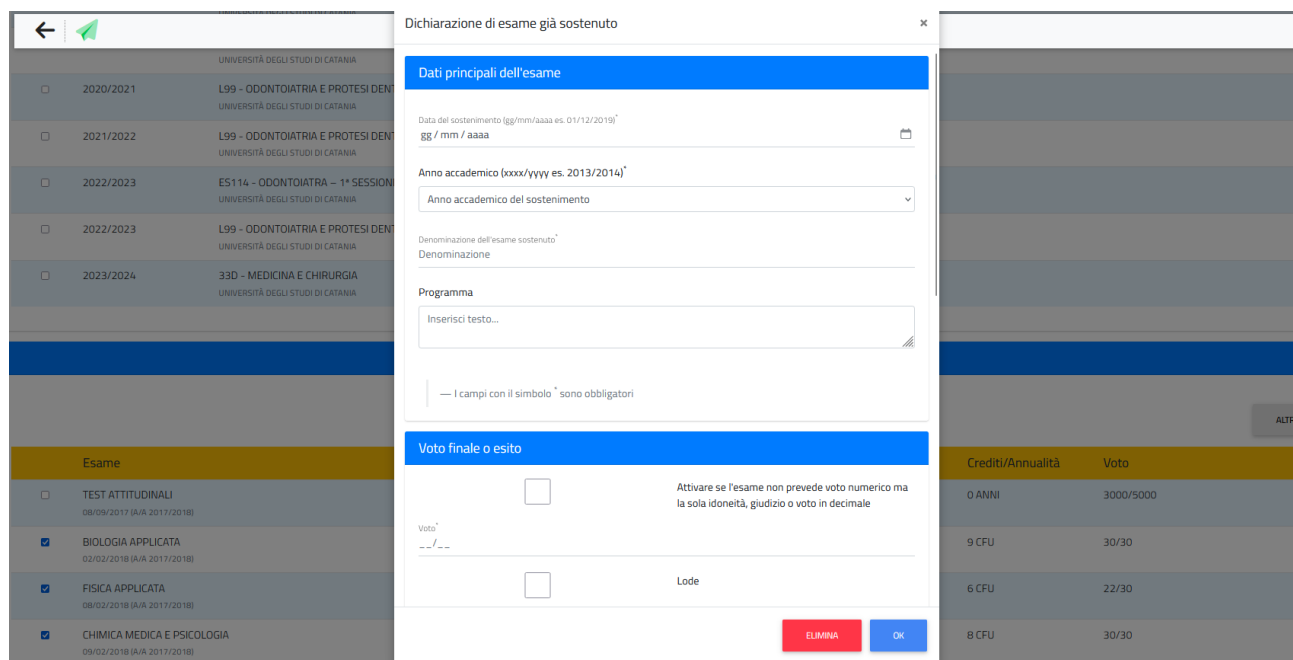
1. Log in to the Student Portal using your provided credentials.
2. Navigate to the "Matriculations and Entrance Tests" section.
3. Select "Three-year and single cycle degree programs".
4. Proceed to "Prior assessment of previous career".
5. Choose "**Domanda di nuova abbreviazione**" (i.e., New abbreviation question).
6. Under "Other actions" select "New application".
7. From the available options, choose the appropriate course of study.
8. On the prior career assessment screen, complete the required fields as applicable.

Registration

Exams Taken

Exams

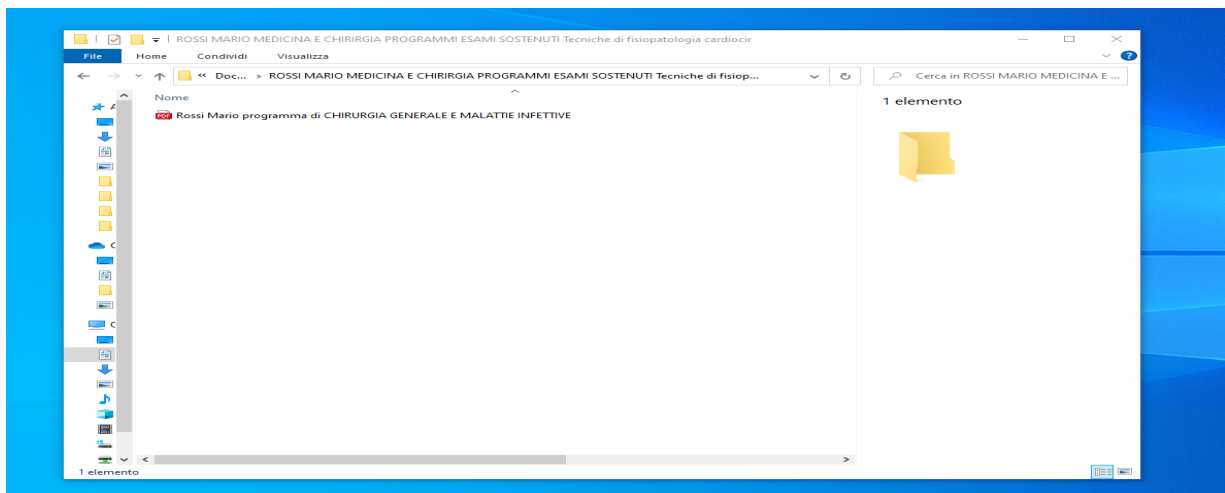| Esame	Crediti/Annualità	Voto
☐ TEST ATTITUDINALI 08/09/2017 (A/A 2017/2018)	0 ANNI	3000/5000
☑ BIOLOGIA APPLICATA 02/02/2018 (A/A 2017/2018)	9 CFU	30/30
☑ FISICA APPLICATA 08/02/2018 (A/A 2017/2018)	6 CFU	22/30
☑ CHIMICA MEDICA E PSICOLOGIA 09/02/2018 (A/A 2017/2018)	8 CFU	30/30
☑ ISTOLOGIA 09/03/2018 (A/A 2017/2018)	7 CFU	30/30
☑ C.I. METODOLOGIA SCIENTIFICA E LINGUISTICA 21/06/2018 (A/A 2017/2018)	16 CFU	28/30
☐ ANATOMIA (A/A 2017/2018)	12 CFU	30/30 LODE

Students with previous careers at another university

Completion of the "REGISTRATION" and "EXAMS TAKEN" sections is the **responsibility of the student**. For instance, a student enrolled in the Medicine and Surgery program at the Free University of Central Sicily "KORE" Enna during the academic year 2020/2021 should specify the university, degree program, and specific courses.

The **course programs** for each subject should be compiled into separate PDF files. These PDF files should be named using the student's surname, first name, and the name of the respective course for clarity and organization. This naming convention helps ensure that the documentation is appropriately labeled and categorized.

It is crucial to include all course programs, a self-certification of your academic record (along with your identity card), and documents related to the exams for which validation is required. After ensuring that all necessary documents are attached and the information is complete and accurate, you can proceed to CONFIRMATION.